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Interim Head of School: Ms C Mitchell  
Executive Headteacher: Mr T Mills

Tuesday 3<sup>rd</sup> November 2020

### Returning to school on 9<sup>th</sup> November

Dear Parents and Carers,

I hope that you and your family are enjoying a safe and restful half term holiday. I would not usually contact you during the holidays but I wanted to reassure you about our return to school next week.

A graphic with a black background and white and yellow text. The title 'NATIONAL RESTRICTIONS' is in large white letters. Below it, '5 NOV - 2 DEC' is in yellow. A list of restrictions follows in white text, each preceded by a white arrow pointing right. The background features a large, faint, grey circular graphic.

**NATIONAL RESTRICTIONS**

**5 NOV - 2 DEC**

- You must stay at home
- Only leave home for food, medical reasons, exercise, education or work
- You must work from home if you can
- Avoid travel unless essential
- Schools and essential shops will remain open

On Saturday evening, the Prime Minister announced a new set of national restrictions insisting that adults work from home wherever possible, hospitality and non-essential retail is to close and that households cannot mix indoors or outdoors. These measures will begin on Thursday 5<sup>th</sup> November and will last for 4 weeks. Schools, nurseries, colleges, child-care facilities and universities will remain open.

**All classes will return to David Livingstone Academy on Monday 9<sup>th</sup> November, as planned.**

We will continue with our own measures in school, including:

- Staggered start and finish times.
- Staggered break and lunch times.
- All classroom tables will face the front and will be spaced out as much as possible.
- High-touch surfaces and shared areas are cleaned regularly throughout the day in addition to our usual daily cleaning schedule.
- Hand washing facilities, hand sanitiser and tissues are available in every classroom and used throughout the day.
- Children line up with 2 metres between them on the playground.
- Staff will use PPE if administering first aid.
- Appointments with teachers will be scheduled in advance via the school office.
- Whole school assemblies will not take place.
- Water bottles will be sent home for washing every day.
- Any confirmed cases of COVID-19 will be communicated with parents and specific groups may be advised to self-isolate.
- Only one member of each family coming onto the school site to drop off or pick up pupils.

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We are also going to introduce some new measures which we ask you to support:

- All visitors to the school site (including parents and carers on the school playground) to wear face coverings.
- All households to stay apart on the school playground with no mixing – unless as part of a child care arrangement.
  - This is difficult for staff to manage without the support of all parents and carers. Please do not let your children mix with others and run around the playground while waiting for other pupils to finish their school day. They must stay with the adult who has collected them from school.



We therefore ask you to wear a face covering or mask when bringing your children to and from school. Many of you are already wearing them regularly and we thank you for already taking precautions. You will see that staff are also going to be following this guidance as an extra measure to safeguard their own health.

Now, more than ever, any symptoms need to be acted upon immediately and we must ensure that all of us take responsibility for this. Please isolate your household and seek a test if anyone displays one or more symptoms, however mild they may be. Absences can be reported to the school office at any time by calling the school office on 0208 653 4240 (leave a message on the answerphone or contact the school via email on [schoolclosures@davidlivingstone.croydon.sch.uk](mailto:schoolclosures@davidlivingstone.croydon.sch.uk) if contacting out of hours).

As adults, we are all aware of the uncertainty around us at this time. We ask that you support our children and staff by remaining patient, positive and calm while interacting with others at school. We endeavour to share and clarify information with you as soon as we have it in order to minimise disruption or anxiety as much as we can. Our pupils have shown resilience and adaptability throughout this difficult year so far and we must keep them focussed on learning as we move into the winter months.

We can, and will, continue to support one another and remain optimistic.

Yours sincerely,



Miss Mitchell  
Interim Head of School